

**From:** [Smith, William R. \(Randy\)](#)  
**To:** [Hobgood, Jay](#)  
**Cc:** [Soave, Melissa](#); [Wolf, Kay N.](#); [Smith, Randy](#); [Sui, Dan](#); [Haddad, Deborah](#); [Fink, Steven](#); [Jenkins, Mary Ellen](#); [Vankeerbergen, Bernadette](#); [Myers, Bradley A.](#); [Carlson, Wayne](#); [Wanzer, John](#)  
**Subject:** Undergraduate Minor in Atmospheric Sciences  
**Date:** Thursday, June 20, 2013 2:34:18 PM  
**Attachments:** [image001.png](#)

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Jay:

This is now the more formal follow-up to the brief "approval notification" that I sent you on March 20, 2013.

The proposal from the Department of Geography to establish an Undergraduate Minor in Atmospheric Sciences was approved by the Council on Academic Affairs at its meeting on March 20, 2013. Thank you for attending the meeting and responding to questions/comments.

No additional level of review/approval is required, and this action was included in the Council's Annual Activities Report to the University Senate (June 2013).

This message represents my formal communication with you about this Council action. Please keep a copy for your file on the proposal and I will do the same for the file in the Office of Academic Affairs.

If you have any questions please contact me.

Congratulations on the successful completion of the review/approval process!

Randy



**W. Randy Smith, Ph.D.**

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